

**Waukesha County Criminal Justice Collaborating Council**  
**Executive Committee**  
**Minutes of October 12, 2015**

---

Judge Dorow called the meeting to order at 8:35 a.m.

**Committee Members Present:** Judge Jennifer Dorow (chair), Paul Farrow, Sam Benedict, Eric Severson, Paul Decker, Antwayne Robertson. **Absent:** Sue Oppen.

**Also Present:** Rebecca Luczaj, Joan Sternweis, Steve Trimborn, Windy Jicha, Mike Giese.

**Approve Minutes from September 14, 2015 Meeting**

MOTION: Farrow moved, Benedict second, to approve minutes of September 14, 2015. Motion carried 6-0.

**Update on Bureau of Justice Assistance (BJA) Drug Court Enhancement Grant Award and Next Steps**

Luczaj said the CJCC was just notified that it will be awarded a BJA Drug Court Enhancement Grant award. She reviewed a handout to remind the committee of what was included in the grant application:

<b>Funding amount:</b>	\$200K
<b>Funding period:</b>	October 1, 2015 to September 30, 2017
<b>Project summary:</b>	Maintain current capacity, begin using Recovery Coaches, and transition HHS outpatient clinic to same-day access model
<b>Total served:</b>	33 participants over two years.

Benedict asked is there's ever an opportunity to send a defense representative to training? Luczaj said there is training available for prosecutors and defense. Dorow said we're looking at other funding opportunities for several options including additional DTC team training.

Luczaj said an ordinance has been sent to the county board to accept the grant and amend the 2015 budget. An amendment to the 2016 CJCC budget will also be sent to the county board for consideration.

**Discuss Status of Programs & Alternatives (P&A) Committee**

Luczaj distributed and reviewed a handout featuring the P&A committee membership and CJCC bylaws. She said the committee regularly struggles to find agenda items and secure a quorum. The committee has been struggling lately with its purpose and mission and perhaps that is contributing to its attendance problems. Some options could include changing the committee name, purpose, membership or chair and/or dissolve the committee. Sternweis said many of the stakeholders on the committee also belong to other groups that deal with the same issues. There is no unique purpose to keep the group engaged.

Giese said the committee rehashes statistics and does not sanction or approve CJCC programs. The group was formed to look at new programs but there is no funding for new programs. The intent of the committee is good but it is hard to keep people involved. The group should only meet when there is a need.

Dorow said the CJCC is at a crucial time with EBDM with a lot of tasks and subgroups which "stretch" people's time. There may be an opportunity to blend the P&A and Treatment Court subcommittees.

Benedict commented that the committee is too big which contributes to quorum issues. The bylaws require the subcommittees to be chaired by a member of the CJCC and this one is not. Perhaps this is a good

opportunity to review the bylaws and to discuss options with the state CJCC and NIC. He also sees a need for strategic planning efforts after the EBDM process is completed. The CJCC should not be in a rush to make changes at this time. Dorow said the CJCC will use the EBDM recommendations to plan accordingly including review of bylaws and standing committees.

Robertson suggested surveying P&A committee members for their vision for the group. Benedict said the CJCC Executive Committee should give the P&A committee tasks and have them report back their progress. The committee should also ask Mimi Carter for her feedback on standing committees.

Severson said the bylaws indicate CJCC members can substitute a designee to attend meetings and vote for them. Using this option would help with succession planning, create consistency and longevity of the knowledge base.

#### **Preparation for 10/20 EBDM Policy Team Meeting**

Dorow said Mimi Carter set an aggressive task list for the three weeks between EBDM meetings. Luczaj said she is doubtful everything on the list can be completed before the next meeting. Luczaj said four workgroups were formed to finish mapping: treatment court, case processing, mental health and sentencing/sentencing options. The case processing workgroup met and made good progress on mapping. The treatment court workgroup is unable to meet until October 26. The mental health workgroup will be meeting before October 20 but it is doubtful if they can finish mapping their section before the next EBDM meeting. The sentencing/sentencing options group is currently working on mapping.

Luczaj said there is a possibility that NIC will extend the CJCC's technical assistance grant from March to May 2016. Applications for competitive grants for phase six of EBDM are due in spring 2016.

#### **Next CJCC Executive Committee Meeting**

Monday, November 9, 2015 @ 8:30 AM, Room C179

#### **Next CJCC Meeting**

Wednesday, November 18, 2015 @ 8:30 AM, Room G55

Motion: Decker moved, Severson second, to adjourn the meeting at 9:06 a.m. Motion carried unanimously.